



PTO Meeting Minutes

Thursday, November 5, 2020

Attendance: Denise Spellman, Dawn Capobianco, Stephanie Snow, Jill Longo, Scott Middlemiss, Kellie Flynn, Kevin LaCoste, Karen Hakenson, Kim Mannone, Sarah Levine, Jen Carberry, Kim Salemme, Alysha Glazier, Taylor Papotto, Jessica Paxton, Julia Fruscione, Karen Cecere, Dawn Carvalho, Melissa Higgins

1. **Principal Update (Kevin)**- everyone in school community is working hard; luncheon was well received and a nice morale booster; daily announcements are underway (both virtual and live) and our first community meeting will be held today-in general, it's been a learning process for everyone; still working on getting to know students, assessing, grouping students - this is later than usual, but staff are still working hard to get all of this accomplished
2. **Approve September & October Minutes (Jill)**- Karen make a motion, Denise seconded; and the minutes were approved
3. **Budget Review and Approval (Jen)**
 - a. *Mini Grants*- approved teachers from last year were contacted and made decisions about how they wanted to move forward; one person will need reimbursement; \$243 was paid out
 - b. *Explore teacher Support Options* – Teachers Pay Teachers, Amazon GC, Target GC, etc.- Crisafulli teachers were given a small gift card as a thank you for all of their hard work thus far; Scott mentioned that we could team up with Lynn Lamburn at Crisafulli to get this underway; Karen Hakenson will put together a google doc where members can populate other ideas of how to build community and support teachers; Alysha suggested we talk to teachers about what is most valuable for them- food, gift cards?; Kevin reminded the group that licensing can be an issue with Teachers Pay Teachers; Kim Mannone mentioned that morale is low and that ANYTHING is appreciated; Karen Cecere really enjoyed the lunch; Kevin suggested doing an option such as muffins or lunch every other month
 - c. *Box Tops for Education added to the budget*-box tops have been sent out; \$66 was raised from both schools- we will get \$33 and Crisafulli will get \$33; waiting on check to be sent to us; Jen recommends phasing out box tops, as participation has been way down; perhaps think about Amazon Smile as an alternative; Kevin will work on sending something out to families about Amazon Smile and how it works; Jen also mentioned that some people are submitting Donelan's receipts, and she will research what to do

with those

4. Committee Updates

- a. *Supply closet (Sarah)*- Sarah put together some flyers that she can drop off, but she still doesn't know what's actually in the closet; Karen threw out the suggestion again about putting out a box to collect donations; Sarah is willing to put together a wish list; Dawn Capobianco said we are in need of paper towels, ziplock bags, and refillable hand sanitizer (must be at least 70% alcohol)
- b. *Arts and Education Programs Update (Jessica)*-
Kindergarten- Invisible Air will not give refunds; we will have to pick a date for next school year; Tom Foot said that he would do a virtual drumming if K teachers are interested
Grade 1- Emily Boone will do a virtual presentation at a 40% discount
Grade 2- Day in Ghana will do a virtual presentation at \$200 discount; Acton Discovery Museum has some options, but they are pricey; Kit's Interactive Theatre is another option that Jessica found
-Kevin will touch base with teachers at each grade level about their interest in moving forward with any of these virtual options
- c. *Recap of October Teacher Appreciation Luncheon (Kristin and Christine)*- Kristin and Christine were not able to attend today's meeting, but Kevin and teachers noted that the luncheon went well was much appreciated by staff
- d. *Online Scholastic Book Fair (Alysha)*
 - i. The dates of the book fair are 11/19-12/2; school will not have to do anything because all of it will be online and shipping will go directly to homes (shipping fee applies only if order contains less than \$25 in books); Robinson has its own webpage for the bookfair; Alysha will advertise and post about it on Facebook page; she will also look at doing some virtual classroom wish lists
 - ii. Scholastic provided Alysha with some recommended marketing materials. To commence week of 11/2.
- e. *Square One Update (Lynn cannot attend meeting update below)*
 - i. Mrs. Q and Lynn are planning on it for the Spring. There will be an option for the RLA students and Mrs. Q will be working with the hybrid students after the new year. It will follow the schedule we have followed in the past. Artwork due by early March, orders arrive in time for Mother's Day/ Father's Day/Graduation.

5. Brainstorming/Discussion regarding additional virtual Robinson community building events (Karen/Denise)

- some of the ideas mentioned were virtual bingo and virtual movie nights; Karen will also put this out in a google doc so people can populate it with other ideas

6. Adjourn - today's meeting ended at 8:46 am

Upcoming meeting dates: December 3, January 7, February 4, March 4, April 1, May 6, June 3