



PTO Meeting Minutes

Thursday, January 7, 2021

Attendance: Dawn Capobianco, Stephanie Snow, Kim Mannone, Dawn Carvalho, Kevin LaCoste, Karen Cecere, Alex Bente, Sarah Levine, Jessica Paxton, Jen Carberry, Karen Hakenson, Denise Butler, Kellie Flynn, Kristin Veillette, Alysha Glazier, Christine Foley, Wendy Briggs, Jill Longo

2. Principal Update (Kevin) - we are all getting back into the swing of things after the winter break- some kids are still adjusting; trying to get back into regular routines; remote pick-up is planned for next week; looking forward to a solid 6 weeks of learning before February vacation

3. Approve December Minutes (Jill) - Karen Hakenson makes a motion to approve; minutes were approved

4. Budget Review (Jen)

- a. Started December with \$15,137.67; ended with \$14,257.51
 - \$67.97 was paid out for teacher appreciation coffee cart
 - We finished paying out spring 2020 mini grant (total Of \$812.82)
 - Wobble Chairs
 - Magnetic boards and letters
 - Fidget items
 - **waiting on one shipment for Miss Antonelli
 - .63 in interest was earned

b. Square One Art- we received from them \$319.88 from last year's purchases; Mrs. Quattrochi is looking for some art supplies, so we will need to decide how much of this we can use for art supplies; Kevin clarified that Crisafulli and Robinson both have given 50% of this profit to art teachers for supplies in past years; Kim Mannone mentioned that since Square One is being done differently and several students may not participate, there is a concern that there won't be a large profit and Mrs. Quattrochi won't get the funds she needs; Kevin said that we could move forward with the 50% for now, and then address moving more funds to art if there is a need later in the year; Jen said that overall we should be ok budget-wise since we haven't had to spend a lot of money this year, so there should be plenty of money left in the budget if Mrs. Q needs more; Denise make a motion to approve the 50%, it was seconded by Alysha, and then approved

c. Box Tops- brought in \$60 worth of actual box tops (\$30 profit); some people are using the online app; Jen said that it could be beneficial to continue to advertise/remind families to scan their receipts; Donelans also has a program where you collect receipts (collect from Sep-March) and can redeem points to purchase items from a catalog; Alex brought up the process for collecting the receipts; Kevin said we could advertise/plan to collect the receipts during RLA pick-ups, and teachers could collect the receipts in the classroom for the in-school learners

5. Committee Updates

a. Virtual Movie Night/Alternatives(Alex) - Alex had some concerns with licensing and bandwidth if we tried to make this a virtual event, but if anyone has ideas of how this could work, she would appreciate your input; Kevin likes the idea of all families watching the movie at the same time, but is worried about the licensing issue- perhaps we could offer a few options; Denise suggested putting together a packet of activities for families to do during the video; Alex also liked the idea of this community building activity

b. Virtual Valentine Gram- this could be a Google Form where students can choose a student or teacher to give a valentine message to; Alex would

print and distribute Valentines to school and to RLA pick-up; Alex asked for input from others; Denise mentioned that we need to make sure all kids are included, so we would need to be mindful of that and perhaps create at least one for ALL students from the PTO; Kevin had an idea where each child creates a Google Slide with a Valentine and then it can be shared with their class- perhaps this would take away some of the work from PTO; Alex loved this idea and thought it would be a fair way to include all; Jen said that Kindergarten is doing a similar thing and even the younger learners are able to access/figure out the technology

c. Virtual Star Reader (Jenny/Alex) - Jenny Goldstein is willing to help out again, as well as Alex; Alex offered to do a Google Form vs. printed star reader coupons; this would be a March time frame; Alysha will need to get a count of the books left over from last year- also we will need to keep in mind that we now have preschool in the building, so we'll need to have books that are appropriate for that age level; we have \$275 from book fair that we can use to purchase books; Kellie, who is a preschools teacher, thought it would be a nice way to encourage preschool to read; Alysha will move forward with doing an inventory of the books, and Alex will create the Google Form and send that around for approval

d. Arts and Education Programs (Jessica) - Dawn Capobianco spoke with her team, and they are interested in moving forward with Emily Boone and the purchasing of the art materials for the program; Jill makes a motion to approve the spending of funds for the art supplies, Alex seconded it, and it was approved; Kindergarten students will need some type of "drum" for their virtual program (a coffee can, for example); Day in Ghana for 2nd grade can do a virtual program; preschool virtual show has been shared with teachers, and Jessica previewed it to make sure all links work

Adjourn- the meeting was adjourned at 8:52 am

Upcoming meeting dates: February 4, March 4, April 1, May 6, June 3