

# JAC PTO Virtual Meeting

## December 3<sup>rd</sup>, 2020 @ 7:30am

### **Attendees:**

Principals: Sharon Kennelly and Scott Middlemiss

Teachers: Tracy Maher, Laurie Oliver, Cara Parker, Lisa Boyle

Parents: Lynn Lamburn, Kim Koehr, Jessica Paxton, Alysha Glazier, Doretta Wright, Jen Carberry, Wendy Briggs, Melissa Higgins and Janine Jones

**Minutes:** Approved November 2020

### **Principal's Update – Sharon**

- Enrollment Update – Total number is 351 students at present.
- December Community Meeting – 2<sup>nd</sup> community meeting will be shared with students and staff on 12/15 @ 8:30am. It will be pre-recorded as a YouTube link and the teachers will present their screen and the whole class (both Pod A & Pod B) can watch together as a classroom community. Having everybody logging in at the same time has been a great way to continue with building whole-school community and have follow-up conversations. The theme for the meeting is Kindness and the book *One Drop of Kindness* will be shared.
- Crazy Sock Spirit Day – December 10th
- Treats for Troops Candy Drive – The Crisafulli school worked with a registered 501c(6) nonprofit that conducted a candy drive for the troops. We collected candy in November and had a great response from students and staff. Collected 4 FULL boxes of candy to be delivered to our troops.
- Culturally Responsive Library – Received a generous donation in October from the Worthley family. Funds are being used to create a library of children's literature books for classroom use focusing on Diversity, Equity & Inclusion.
- WPS/JAC Gear – Westford Apparel store was launched for families and staff to purchase Westford and JAC gear
- Conferences/Report Cards – Conferences went well with many kind words shared with staff. Report cards will be posted to the parent portal on 12/18 @ 4pm
- Thanks to PTO – Staff appreciate everything we are doing to keep the positive energy flowing at JAC!

### **Budget Update – Kim**

- Revenue to Date for November – Received money from Interest only this month
- Spending to Date for November – Teacher appreciation (still have some leftover)
- Wendy covered additional cost of Evivva – Thank you to Wendy!

### **AEP Update – Jessica**

- Would like to start pre-booking dates for after January
- Third Grade AEP –
  - Sarah Giles (author) – Ready to go to book a date
  - Weatherman (Kevin Lemanowicz) has agreed to come; Tracy will reach out directly for scheduling once team has decided when they are doing weather
  - 3<sup>rd</sup> grade team received a grant to have an author/illustrator come in February
- Fourth Grade AEP –
  - Wingmasters – Will look to book them

- Fifth Grade AEP –
  - MOS – Waiting for them to release some new paid online programming ideas which should be coming out in December to be booked for Winter/Spring
  - Rob Buyea – Unsure if we will have him return this year or not
- All School AEP – Rob Surrette on hold (paid half) and hopefully will be rescheduled

### **Teacher Appreciation:**

- Would like to do a monthly token of appreciation for teachers/staff
- “KIND” Wooden Plaques – Art work completed by Crisafulli alum. Pickup date is 12/18 or 12/21.
- Other Ideas –
  - Something that includes the students
  - Pre-boxed lunch from Il Forno (cost ~\$600)
  - Car Magnets (cost ~\$100)
  - Buy 1 / Get 1 Tumbler (Fundraiser) – 1 student and 1 staff member
  - Subway – Does a program with packaged lunches for teachers (grab & go)
  - Name Tags
- Tap into the Principal Funds and PTO Discretionary Funds (\$1250)

### **Other:**

- Apparel Sale – Had 17 orders. Profit about \$225. Target delivery week of 12/14. Thanks to Amy Chervin for coordinating
- Scholastic Book Fair – Online book fair opened for 2 weeks. Closed yesterday 12/2. Can only tell us how many people viewed website; not people who actually purchased. Sally did a great job getting this all up and running – thanks Sally! Will get Scholastic Dollars for profit.
- Previously voted to Allocated \$3000 to teachers –
  - Cara broke down amounts to teachers and specialists.
  - \$50 over allocated amount so that the school nurse can be included. Will come out of appreciation
  - 4<sup>th</sup> grade wanted to be reimbursed for Spelling City.
  - Other teams to be given Amazon gift cards.
- PTO Meeting Dates – 1/7, 2/4, 3/4, 4/1, 5/6, 6/3

**Next Virtual PTO Meeting is Thursday January 7<sup>th</sup> 2021 @ 7:30am!**